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Faculty
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Kelly Diaz
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Donal Howell
Dallas Jensen
Carinne Knight
Lyndsi Litten
Brice Nakamura
Joshua Puhl
John Redden
Amy Smith
Deans
Dave Richert
Members
Andrew Boring, LRC Director
Lyndsi Litten, Director, Access and Ability
Jeremy Tierce, LMS Coordinator
Student
Erica Jensen

Initiatives:
1. Develop a descriptive list of resources for the integration of district-approved educational technologies.
2. Conduct a needs assessment to determine the current faculty familiarity, comfort levels, and priority areas od Ai training.
3. Conduct a needs assessment to determine the current availability and performance of the hardware and software needed to complete individual courses.
4. ETC will develop and implement a training plan to meet the AI literacy needs of the faculty on campus.

5. Conduct routine business

Agenda
1. **Announcements, Comments, and Items not on the agenda**
2. **Approve Minutes**
   A. 10 October 2025
3. **Action**
   A. **Bylaws revision/discussion re: voting/non-voting.**
   B. **Approve new bylaw document.**
4. **Discussion**
   A. Social Sciences lock down browser feedback. (Kelly)
   B. Nursing feedback (Appendix): Amy
   C. GDM changes: must agree to and Juan would submit in March/April (Appendix B)
   D. Beginning steps to start on initiatives?

5. **Reports**
   A. IT updates
   B. Stanford Cohort Update
   C. Membership update: Communications needed

Adjourn

Appendex A

- Using Canvas Studio for students to record oral presentations of their work (care plans are the main tool for evaluation in nursing clinicals). This would be the response to AI use, so that students are not as easily able to just copy & paste material.
  - There is concern that it may be as violation of FERPA if they record themselves dictating these assignments. Do we need to ask for consent? Especially given the context that Zoom video was no longer required for class time during COVID-induced online instruction, because students were concerned it was an invasion of privacy
- Turn it in- how can professors look at student's work and view the report it produces (including the AI detection). Maybe this is an error on Turn it in's end.

Appendix B.
GDM revision process to remove "student services dean" as a required member:

Revisions to the Governance and Decision-making Manual (GDM) are usually solicited in the middle of the spring semester. So please make note of any changes you and the Committee members agree are required and I'll solicit for suggested revisions to the GDM sometime in March or April.